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**WES COMMUNITY**  
*An independent non-profit dedicated to  
 supporting outdoor education at  
 Whiskeytown Environmental School*

Meeting Notes  
 WES Community Board  
 Monday, March 26th 2018, 6:00 to 7:30pm  
 at Shasta YMCA

Present: Kathy Hill, Melinda Kashuba, Edward Meyer

Not Present: Ellen Petrick, Nathan Fairchild, Stan Bridges

Discussion

Action Items

Enjoy food/ Call to order/Make Introductions	Meeting was called to order at 6:02pm
Approve Minutes/Agenda additions and changes	Kathy made a motion to pass the February minutes, Melinda seconded. Motion passed.
SCOE Update	<p>Nathan Fairchild was not present at the meeting but sent in the updates below via email:</p> <ol style="list-style-type: none"> <li>1. All is well with the residential outdoor science school this year. Scott has adjusted nicely into the position Erin held last year and is particularly savvy as an instructional coach. The staff are doing well as they work to make all our lessons effective within NGSS and the goals of WES.</li> <li>2. Our newest field lab staff are also doing well under the guidance of Michelle.</li> <li>3. A SCOE employee discovered a funding opportunity for outdoor recreation equipment for \$3,000 and applied on our behalf. I don't have details at this time, but this would replace and stockpile a lot of basic equipment (like balls) and could fund new exciting items like a ga ga "pit", a quidditch field and game (one summer week has a Harry Potter theme), a huge parachute, and a 4-way tug-of-war.</li> <li>4. Cassie submitted her resignation effective the first week of June. We wish her well on her next adventure and are grateful for her work over the past decade, without which the program would have suffered during the recession years in particular. I am working with Human Resources to fly the position mid-April. I have</li> </ol>

**Board of Directors**

Stan Bridges    Kathy Hill    Melinda Kashuba, PhD  
 Edward Meyer

**WES Liaisons** - Cassie Simons

**SCOE Liaison** – Nathan Fairchild    **WNRA Liaison** – Ellen Petrick

**Special Projects** - David Huscher

	<p>some ideas among local people, past staff, and also expect some high quality applicants from around the state. The position requires a teaching credential and at least three years' experience in environmental education.</p> <p>Nathan also updated the board via email earlier in the month regarding the status of the long discussed water bottle filling station. George was able to build one in house and WES Comm funds are no longer needed for supplies. Additionally, the long discussed water heater replacement and upgrade for the shower house is proving to be a complex and multifaceted project that will have to be pushed further down the road in regards to permissoning and funding. In light of these updates, Nathan made a request of the Board to fund a new portable sound system for the campus as the old one unexpectedly failed. An email vote was taken regarding a motion to fund a new sound system and the motion passed. Kathy presented Lena with a check for \$1,024.24 for the purchase of a new system.</p>	
<p>WNRA Update</p>	<p>Ellen Petrick was not present at the meeting but sent in the updates below via email:</p> <ul style="list-style-type: none"> <li>• Bat Chat is scheduled for the evening of June 2, at WES.</li> <li>• Whiskeytown will be hosting Trout Days at Brandy Creek Marina on Tuesday and Wednesday of this week. This annual inter-agency event reaches hundreds of local elementary students each day with water-themed activities.</li> <li>• Our Gold Rush programs begin April 12, and will reach over 600 students this year. Thanks to Nate, we received excellent feedback on our Teacher Guide through SCOE's Shelly Craig.</li> <li>• The new kayak shed at Oak Bottom is complete. We will be transferring boats in the next few weeks. Kayak programs will all be based out of Oak Bottom this summer. Paddle Board programs will run out of Brandy Creek.</li> <li>• Matt has been working with Kate Bates to coordinate kayak use for the WES summer program. They are looking at six possible days. The partnership utilizes our kayaks, staff, and volunteers.</li> <li>• We will be coordinating with State Parks on a new joint summer program this year to bring under-served youth to both the state park and Whiskeytown throughout the summer.</li> <li>• We will again host Eagles Soar Youth Activities for an eight week summer program.</li> <li>• There will be another Climate Change teacher workshop this summer: Travel and work with National Park Service specialists at seven national parks to learn how climate change impacts our public lands, and how to use park resources to teach important science concepts in and out of the classroom. This "teacher professional development road trip" will circumnavigate the Klamath Circle of Discovery July 22 to August 3; \$1500 includes instruction, transportation, lodging, breakfasts, and lunches. Partial scholarships available. To register call <a href="tel:5415943092">(541) 594-3092</a>, or navigate to <a href="http://go.nps.gov/climateconnections">go.nps.gov/climateconnections</a>.</li> <li>• Seasonal Interp. staff will enter on duty April 30.</li> </ul>	
<p>Treasurers Report</p>	<p>Bill has come due for the annual PO Box rental of \$54.00, which Kathy paid.</p>	

	<p>It seems as if the two checks given to Nathan, one check for \$1,512.00 from the remaining money on the Chevron Grant and one check for \$464.98 from the March 4 Science, have not yet been cashed as the amount has not been taken out of the account. Kathy will follow up.</p> <p>\$5,000.00 from NSGT needs to be spent and accounted for by June at the request of the donor. See discussion in budget section of the notes regarding ideas on qualifying purchases.</p> <p>Kathy will start with getting the books in order in preparation to submit our taxes.</p>
<b>On-going Business</b>	
Purchase of New Sound System for WES Camp	<p>Nathan made a request of the Board via email to fund a new portable sound system for the campus as the old one unexpectedly failed. An email vote was taken regarding a motion to fund a new sound system and the motion passed. New system has been ordered and is on its way. \$1,024.24 total. Kathy will drop check off to Lena for payment.</p>
Teacher Appreciation Night	<p>Melinda gave a recap of the event: K-8 teachers learning about enrichment activities that they could bring their classes to. Booths were there from some of the agencies, etc... handing out info regarding science and educational activities. Melinda handed out info regarding the field labs and had a wonderful time talking to teachers about WES and its programs.</p> <p>6<sup>th</sup> grade teacher with U-Prep was interested in WES experience somewhat outside of the curriculum to combine nature and pull the classes together socially at the beginning of the semester. Discussion of SCOE looking to open new markets outside of the traditional past standard residential educational program.</p> <p>Melinda met Judy Flores, interim SCOE Superintendent, and she expressed interest in attending one of our meetings.</p>
SCOE-WES Community Friends Agreement	<p>Nathan gave a copy of the MOU between SCOE and Friends of the Schreder Planetarium for us to reference and model in the drafting of an MOU between SCOE and WES Community. Discussion of how we would like clarification regarding the extent to which the MOU covers/protects us in broad cases involving SCOE and WES. Question of what type of insurance do we need? Melinda will discuss these questions with Legal Advisor David Huscher.</p> <p>Kathy made a motion to spend up to \$200.00 for legal consultation from David Huscher if needed, Melinda seconded. Motion passed.</p>
Update WES Video	<p>Melinda spoke with Minnie and got some details regarding updating the video, what to keep and what to get rid of. Make it less personality driven, more lasting broad themes so that the video can be "evergreen". Discussion of including Nathan and WES staff in the planning as this video is a showcase/ad for WES programs and its direction depends greatly on their input. Would like to set up a meeting with Minnie, Nathan, and WES Comm to discuss ideas and come up with a 3-5 minute video.</p>
Approve 2018 Budget	<p>Discussion of how the AED (#6 on the WL) and Sound System purchase can be assigned to large donation from NSGT. These items seem as if they fit the desired</p>

	<p>use of the donor.</p> <p>Discussion of how to account the rest of the money. Reading through of the wish list to determine if there are any needs to address. One wish list item discussed was bird viewing kits with binoculars and field guides. Could be used to identify and discuss adaptations, which would fit into NGSS.</p> <p>Another item discussed was the need for redesigning the journals to fit more closely into the NGSS. Journals are in need of improvement.</p> <p>Budget approved with the discussion that we will amend with lines regarding some sort of emergency fund/contingency fund for unforeseen immediate needs such as the sound system purchase, and a line for the payment of the legal consulting fee previously motioned.</p>	
<b>New Business</b>		
Quilt Raffle at Whole Earth and Watershed Festival	<p>Kathy will get cash out for change, lots of 1s and 5s.</p> <p>Ted will get the word out on Social Media. Kathy will make up some signage for the booth.</p> <p>Booth Supplies needed: Table, Pop-Up, Chairs, literature, pens, etc... discussed and will get. Most of these we will cobble together from personal items.</p> <p>Edward made a motion to spend \$200.00 on a pop up, Kathy seconded. Motion passed.</p>	
Volunteer Group Organized? 50 <sup>th</sup> Anniversary Planning Committee	Will start spreading the word at the Whole Earth and Watershed Fest.	
Meeting Adjourned	Adjourned at 8:08PM	

Next meeting at Shasta YMCA: 6:00pm April 23, 2018

or the 4<sup>th</sup> Monday of each Month