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WES COMMUNITY
*An independent non-profit dedicated to
 supporting outdoor education at
 Whiskeytown Environmental School*

Meeting Notes
 WES Community Board
 Monday, July 23rd 2018, 6:00 to 7:30pm
 at Shasta YMCA

Present: Kathy Hill, Melinda Kashuba, Edward Meyer, Nathan Fairchild

Not Present: Stan Bridges

Discussion

Action Items

Enjoy food/ Call to order/Make Introductions	Meeting was called to order at 6:07pm
Approve Minutes/Agenda additions and changes	Melinda made a motion to pass the May minutes, Kathy seconded. Motion passed. The June meeting was cancelled and therefore there are no minutes from June.
SCOE Update	<p>Summer camp is going well with good numbers of participants. Positive feedback from both participants and parents.</p> <p>John Oliver has been hired as the new WES Coordinator and is very excited to take on the challenge of the position. The Board looks forward to meeting with him and working with him when he arrives. Official start date is 8/1/18 but he will only be working a few days due to the nature of the position.</p> <p>Discussion with Nathan regarding an update of the language on the SCOE website on how to refer to WES. Preferred change is "Whiskeytown Environmental School located at the Historic NEED Camp". Nathan said updates need to make to the site and he will work on making them going forward.</p> <p>Need to do some hiring for the Fall programs.</p> <p>Decision has been made to stop the practice of Parent Visitation during the week that students are at WES due largely to campus safety concerns. Will likely be a hard sell on a PR front, but staff is dedicated to the notion and the overall benefits will outweigh in the long term. Discussion of WES Comm sponsoring an open</p>

Board of Directors

Stan Bridges Kathy Hill Melinda Kashuba, PhD
 Edward Meyer

WES Liaisons -

SCOE Liaison – Nathan Fairchild **WNRA Liaison** – Ellen Petrick
Special Projects - David Huscher

	house at the campus to make it easier for the community to adapt to the change.	
WNRA Update	WRNA Liaison not present	
Treasurers Report	<p>\$7,602.56 currently in the account.</p> <p>6/8/18 \$1,122.00 was spent on the AED</p> <p>6/18/18 \$1,100.00 was spent on Launchpad4kids for scholarships to summer camp.</p> <p>Forms completed and submitted to California Department of Justice for Raffle earnings in 2017. Earnings in 2017 were \$0 but forms still required. In the coming weeks Kathy will fill out and submit the forms for 2018 for the \$250 raised in the quilt raffle.</p> <p>Kathy is interested in a store bought accounting software like Quickbooks to keep track of the books. Kathy will look into options and we can discuss at the next meeting.</p>	
On-going Business		
Giving Tuesday Update	Signed up for 8/28/18 for the NSGT Mandatory Orientation Workshop	
2018 Budget Review	Discussed the most recent draft of the budget and made some small changes to actual expenses for such things as Website Creation, Raffle Renewal Expenses and Raffle Income. Otherwise it looked good.	
SCOE-WES Community Friends Agreement	Discussion of wording and language on the draft of the MOU. Edits were made to continue to refine the draft so that Melinda can present it to David Huscher for review in as complete a form as possible.	
Non-Profit Board Insurance and Liability Insurance	<p>Have to have event insurance as an organization when inviting the public to events. At any time SCOE may call to ask for a valid certificate.</p> <p>It is recommended by some for Non-Profit Boards to have insurance to protect the members of the Board in the event of a lawsuit.</p> <p>Melinda is looking into both types of insurance and will report back when she gets more info.</p>	
New Business		
Shasta County Mini Maker Fair	<p>Different things one could do, either have kids make something or demonstrate something.</p> <p>Discussed building bee houses at the Maker Fair. Will look into making a bee house mock up. Melinda will submit the application which is due 8/9/18.</p>	
50 th Anniversary Planning/Open House	Kathy will discuss with Lena if a date is available in October to host an Open House which will serve to act as a sort of stand in/replacement/PR day for parent visitation, which as stated earlier in the minutes, is planned to be discontinued.	

Meeting Adjourned	Adjourned at 8:22 PM	
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Next meeting at Shasta YMCA: 6:00pm August 20, 2018
or the 4th Monday of each Month