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**WES COMMUNITY**  
*An independent non-profit dedicated to  
 supporting outdoor education at  
 Whiskeytown Environmental School*

**Meeting Notes**  
**WES Community Board**  
**Monday, December 7th 2020, 6:00 to 7:30pm**  
**Via Zoom Webconference**

Present: Kathy Hill, Edward Meyer, Cassie Simons, Francesca Huntsman, Ellen Petrick, Tyler Compton, Nathan Fairchild, Eva Hecht, Melinda Kashuba

Not Present:

	Discussion	Action Items
Enjoy food/ Call to order/Make Introductions	Meeting was called to order at 6:02pm	
Approve Minutes/Agenda additions and changes	October 2020 Minutes Cassie motioned to pass the minutes, Kathy seconded with the addition of 2 small changes. Motion passed.	
SCOE Update	Really can't start planning for programs until after COVID, waiting and holding on hiring and additional programing planning until more is known about the COVID situation. Right now it seems like Fall Day Programs would be the most likely to come back, NPS feels the same.	
WRNA Report	<p>Fisher Study is currently taking place with heavy use of game cams located throughout the park.</p> <p>Reforestation post fire has begun with the planting of oak seedlings germinated from acorns collected in the Park last year. Focus of planting has been Whiskey Creek and around the Visitor Center.</p> <p>Getting up and running with virtual programming which will be available for free to schools and public on CLIC.ORG. Programs/Lessons so far focused on topics like History of the Park, the Gold Rush, Howells Alkali Grass, and Ask a Ranger. Programs are as interactive and real time as possible to try and recreate the "Ranger Field Trip" feel. Working on a Fire Ecology Program for the future.</p>	

**Board of Directors**

Kathy Hill    Melinda Kashuba, PhD  
 Edward Meyer    Cassandra Simons

**WES Liaisons -**

**SCOE Liaison** – Nathan Fairchild    **WNRA Liaison** – Tyler Compton  
**Special Projects** - David Huscher

	<p>Lake has dropped to winter low level, Brandy Creek Beach closed to vehicles for winter.</p> <p>COVID is requiring campgrounds to close for the foreseeable future, until virus issues get better.</p>
Friends of Whiskeytown	<p>Looking into Quickbooks to assist in organization and get themselves caught up an on a good footing for the new year</p> <p>NPS Foundation grant will allow the group to work on the website and social media.</p>
Treasurers Report	<p>Current Balance \$4,618.54</p> <p>Expense: Alissa Engstrom at Truix \$1000 for creation and integration of the donate button on wesforever.org</p> <p>Income: NSGT Pending Donations: \$2,274.00</p> <p>Facebook Donations: Kathy and Ted are working on figuring out the timeline and the rationale behind how Facebook disperses donations made on the WES Community page.</p> <p>Melinda brought up Amazon Smile, and Kathy will look in to it as she seemed to remember having an account with them and making purchases with WES Community as the beneficiary.</p>
<b>On-going Business</b>	
Giving Tuesday Report/Morgan Stanley Account	<p>Estimated total from 31 unique Donors: \$2,274.00. Francessa is assisting Kathy with database management for donor tracking and engagement.</p> <p>Kathy made a motion to spend \$20 at the printer for Thank You Notes, Melinda seconded, motion passed. Kathy will get the notes printed and Board Members will pick up a stack at her house to personalize and mail out.</p> <p>Morgan Stanley: Firm is open to having WES Community open an account with little to no fees. Intent is that the money deposited in a Morgan Stanley managed account would be dedicated to rebuilding campus. A separate account will still be maintained for operation funds for WES Community. Maintaining separate accounts should make it easier to track and manage money over time and ensure it is being spent as donors intend.</p>
Officer Slate, Draft Organizational Chart, and Officer Election	<p>Melinda is working on recruitment of new Board Members for Secretary and Treasurer. Ted will slowly transition out as Secretary and once the transition is made, will leave the Board.</p>
WES Forever Meeting 12/11/20	<p>Hope is that Randy Widera, State Parks Foundation Director of Philanthropy, will be able to join and discuss his experience with the group.</p>
<b>New Business</b>	

Newsletter	Francesca is drafting a newsletter for supporters to be sent out electronically via Mailchimp. Would like to get it out by the end of the Year and keep up the energy of the 50 <sup>th</sup> Anniversary Celebration and North State Giving Tuesday
2021 Budget	Melinda came up with a draft budget and shared with the Board. Discussion of the individual line items and the board will mull over to later discuss and the next meeting if anything needs tweaking and changing.
NPS MOU and WES Comm	Deferred due to Anna Schrenk's absence
NPS Work Plan for FY 2021	NPS would like WES Community to create a series of possible/planned events for submission in order that the Park may be aware and give guidance/direction if necessary in advance since the events, ie on Campus tour, would be taking place on NPS property and/or involving NPS property. NPS requires special categories within the work plan covering any plans for electronic fundraising and item specific fundraising. The Work Plan must be approved through the Regional Office of the National Park Service.
NPS unfunded request list & WNRA Coloring Book	Anna shared with the Board a Wish List Type spreadsheet of items and equipment that the Park would like or need, but do not have funds available. Also would be very interested in getting a Whiskeytown coloring book published. Hope is the Board would again have the ability to fund wish list type items for partners again in the new year.
Melinda to attend "Using Foundation Directory Online Database" grant workshop on Wed., 12/9/20 via Zoom at the San Francisco Public Library.	Melinda will attend and will update the Board if any good info is gained.
Meeting Adjourned	Adjourned at 7:47pm

Next meeting 6:00pm January 25th 2020 Site to be determined